

JPS Cleaning & Disinfecting Protocol for Reopening Schools



Daily cleaning and disinfecting is key to maintaining a safe environment for our faculty, students and staff. We will work with the local health department and follow CDC guidance to implement effective disinfection procedures that will help limit the spread of COVID-19 in our schools in the district.

Routine cleaning is performed on a regularly scheduled basis by district custodial staff assigned to that building or area. Routine cleaning includes daily cleaning and disinfecting of all restrooms, scheduled sweeping of all floors, sanitizing of cafeteria tables, emptying trash and other building based tasks.

Either regular custodial staff or substitute custodial staff assigned to perform cleaning over and above what is considered routine will perform supplemental cleaning for COVID-19. Supplemental cleaning is focused on cleaning and disinfecting high touch surfaces, specifically for preventing the spread of this virus.

Typically, this means daily cleaning and disinfecting surfaces and objects that are touched often, such as bathrooms, water coolers, desks, shared phones, countertops, doorknobs, faucet handles, bus seats and handrails.

Cleaning staff will wear appropriate PPE based on the recommendations listed on the chemical label of cleaning and/or disinfectant products. Additional PPE may be required for Covid-19 prevention as per CDC guidelines and district protocols. Our district will follow standard procedures for cleaning with certified “green” cleaners and disinfecting with an Environmental Protection Agency (EPA) registered disinfectant for use against the novel coronavirus.

Emergency cleaning will be implemented at the direction of the Superintendent or designee in response to an actual infection located at or attributed to a particular school or location or when directed by County or State health authorities. The area will be closed off and will not be used again before cleaning and disinfecting, waiting 24 hours before we clean and disinfect. (following the CDC guidelines for cleaning and disinfecting the area).

Upon direction to implement an emergency cleaning plan, the school principal or building supervisor will be notified of the building closure and if occupied, the facility will be evacuated and plans for the length of closure will be communicated to the public and staff.

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Cleaning & Disinfecting Process:

It is important to remember the difference between cleaning and disinfecting. Cleaning removes germs, dirt, grime and impurities from surfaces or objects, while disinfecting kills germs on surfaces or objects.

Cleaning

Chemical – For cleaning agents that come in concentrated forms, staff should carefully follow instructions for making the diluted concentration needed to effectively clean surfaces. For routine or general cleaning we will use Envirox, H2Orange2 Hyper Concentrate 112. This is a citrus / hydrogen peroxide cleaner/ disinfectant. The Envirox product dispensed in two dilutions, green and red, the red being more concentrated. We will only use the red concentration in our cleaning efforts. This product falls into the low hazard category, requiring no personal protective equipment. It is also environmentally safe.

Procedure - Always clean surfaces prior to use of disinfectants in order to reduce soil and remove germs. Dirt and other materials on surfaces can reduce the effectiveness of disinfectants. Using the red concentration in a spray bottle, spray the surface to be cleaned with enough chemical to wet the surface and wipe in a circular or side to side motion to thoroughly cleanse the surface. Wipe to remove excess product and let air dry.

Disinfecting (Sanitizing)

Chemical – For disinfectants that come in concentrated forms, staff should carefully follow instructions for making the diluted concentration needed to effectively kill the target virus. For the disinfecting function, JPS will be using Diversey, Oxivir Five 16 Concentrate. This is an accelerated hydrogen peroxide disinfectant. The Diversey product has proven effective in killing the COVID-19 virus. The product is dispensed in a ready to use concentration.

Procedure - Cleaning of soiled areas must be completed prior to disinfecting to ensure the effectiveness of the process. Spray the surfaces to be disinfected, wetting the entire surface, allow the solution to remain on the surface for a minimum of five (5) minutes. Air dry, wipe surface to lessen dry time and remove any heavy residue. The five minutes that the surface must remain wet is called the dwell time or kill time. This product falls into the lowest hazard category, requiring no safety warnings or personal protective equipment. It is also environmentally safe, as its unique chemistry allows it to break down to oxygen and water after use.

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Routine Cleaning and Disinfecting Guidelines

Soiled and frequently touched surfaces can be reservoirs for pathogens, resulting in a continued transmission to people. Therefore, for pathogenic microorganisms that can transmit disease through indirect contact (transmission through contaminated surfaces), extra attention must be paid to surfaces that are touched most often by different individuals.

Routine Cleaning: As part of standard infection control practices in school settings, routine cleaning should be continued. Routine cleaning of school settings include:

- Cleaning high contact surfaces that are touched by many different people, such as light switches, handrails and doorknobs/handles.
- Dust and wet-mopping or auto-scrubbing floors.
- Vacuuming of entryways and high traffic areas.
- Removing trash.
- Cleaning restrooms.
- Wiping heat and air conditioner vents.
- Spot cleaning walls.
- Spot cleaning carpets.
- Dusting horizontal surfaces and light fixtures.
- Cleaning spills.

Disinfecting: In addition to routine cleaning all areas shall be disinfected at least once per week with high risk and high touch areas requiring disinfecting on a nightly basis.

High Touch Locations:

- Classroom desks and chairs
- Lunchroom tables and chairs
- Door handles and push plates
- Restroom fixtures and surfaces
- Kitchen and bathroom faucets
- Light switches
- Shared telephones
- Shared desktops
- Bus seats and handrails

High Risk Locations:

- Health Office
- Lunchrooms
- Athletic Rooms

Jamestown Public Schools

Room Monitoring and Cleaning Log

Room Name / Number: _____

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Reviewed by: _____ **Title:** _____ **Date:** _____

Confidential Record